

Gorre Prathyusha
Bench Sales Recruiter
Mobile No: +91-9676228943
Email- gorreprathyusha46@gmail.com

PROFESSIONAL SUMMARY:

- Having 1 Years 5 months of experience in US staffing (Bench Sales)
- Searching the requirement in the job portal such as Dice, Indeed, Monster, and Career Builder etc.
- Negotiating rates with vendors.
- Has good contacts in market and was able to maintain good rapport with the vendors in the market to get the requirements.
- Maintain all the data of the vendors and consultants.
- Activities include: internet resume search, internal company database leverage, and direct contact to possible candidates
- Coordinating with the consultant in order to know whether they are comfortable with the requirement before submitting to the vendor.
- Good experience in searching the resumes and screening the resumes.
- Strong technical staffing expertise with a through management and business background provides for building solid business partner relationships.
- Strong interpersonal and communication skills, creativity, excellent attitude towards teamwork and commongoals achievement.
- Strong technical recruiting and staffing expertise with a through management and business background provides for building solid business partner relationships.

EDUCATION:

- Bachelors in B.SC (MSCS) from Siddhartha Women's Degree College, Hyderabad.
- Intermediate from Chaitanya Junior, Hyderabad.
- SSC from Rainbow Concept High School, Godavarikhani.

PROFESSIONAL EXPERIENCE:

Newfound Infotech Pvt Ltd.

December 2022 - Present

Bench Sales Recruiter

Responsibilities:

- Sourcing the requirements which match with the available consultant's skill sets.
- Negotiating with the Vendor, regarding the bill rates hourly, per day, annum on w2/1099/CTC and CTH.
- Taking the responsibilities of Bench Consultants to Market them and place them.
- Responsible for following and passing out Pre and Post interview feedback like time, date, contact person name, areas of improvement and if consultant selected date and place of reporting and joining from vendors or clients to consultants/employers.
- Responsible for getting PO and Master agreements signed by vendors/ Clients.
- Getting new Vendor Contacts. Making tie-ups with the Prime Vendors and Clients.
- Post Placement Candidate Relationship Management such as serving as first point of contact and counseling of candidates between projects
- Collecting Time sheets on a weekly basis.
- Preparing Daily activity reports and Weekly and Monthly reports in MS-Excel.

Software skills:

- **Platforms** : Windows 9x/2000/XP, Vista
- **Application Software** : M S Office (Outlook Express, Excel, Word)

Personal Profile:

- Name : G Prathyusha
- Date of Birth : 05-12-1998
- Language Known : Telugu, English
- Marital Status : Married
- Present Address : Ramagundam, Telangana (State)

I hereby declare that the above written particulars are true to the best of my knowledge and belief.

Yours faithfully
(Prathyusha)