

RESUME

MISREEN SHAIK

,khairathabad,
Chintalbasthi,
Hyderabad,
Telangana
PIN Code-500004

Mobile: 93471 92578
E:misreenshaikmissu@gmail.com

CAREER OBJECTIVE

To be associated with a progressive organization which would give me an opportunity to utilize my skills and work towards personal and organizations growth.

ACADEMICS

| COURSE | COLLEGE / UNIVERSITY | MONTH / YEAR OF PASSING | PASS PERCENTAGE |
|---------------|------------------------------------|--------------------------------|------------------------|
| B. Com (CA) | Rao's degree &PG Collage, Nellore, | 2019 | 50% |
| Intermediate | KAC Junior college, Nellore | 2016 | 83% |
| SSC | BVS Girls high school, Nellore, | 2014 | 58% |

TECHNICAL SKILLS:

M.s office

EXTRA QUALIFICATION

. Airport maintenance in 2019-20

EXPERIENCE:

2 years' experience as an Admin in (SV GARMENTS MACHINERY) in Kukatpally, Hyderabad.

STRENGTHS

- A good team worker, quick learner
 - Good observation and analysis skills
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HOBBIES

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- Gardening
 - Traveling ,Reading books
 - Cooking

PERSONAL PROFILE

| | | |
|-------------------|---|--|
| Name | : | MISREE SHAIK |
| Father's Name | : | SHAIK KALESHA |
| Date of Birth | : | 20-07-1999 |
| Age | : | 25 |
| Gender | : | Female |
| Nationality | : | Indian |
| Marital status | : | Unmarried |
| Languages Known | : | English, Hindi & Telugu. |
| Permanent Address | : | ZKEER HUSIAN NAGAR, NALORE, Ap. 524002 |
| Email Id | : | misreenshaikmissu@gmail.com |

DECLARATION

I hereby declare that all the above mentioned information given by me is true and correct to the best of my knowledge.

Date:

Place:

(SHAIK MISREEN)