

Roshan Shanawaz

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PROFESSIONAL SUMMARY

- 15 years of experience in Information Technology with extensive experience in Administration and Support of EMC Documentum Environments and Application servers like Tomcat, Weblogic, Websphere and with Amazon Web Services (AWS).
- Configuration/Development/Integration of Content servers from 6.5, 6.7, 7.1, 7.2 and 16.4 DA Administration, Captiva 16.6, XcP 2.x, D2 4.X, Fast search, xPlore, Brava 16.2, Sharepoint Connector and Production support of Documentum across the globe (including US, UK, China, Mexico, Brazil, CostaRica, Argentina).
- Experience in Documentum Product Suite, AWS Cloud Concepts and tools like Content Server 5.x/6.x/7.x,16x,20.x Webtop, D2, xCP, Documentum Administrator, Documentum Compliance Manager, Site Caching Services, Application Builder, Composer, BPM, Process Builder, WDK, DFC, DFS, DQL, API, FullText Search (FAST & xPlore), D2 and Advanced Documentum Transformation Services (ADTS), HELM Package, Kubernetes, IAM, Amazon EKS (Elastic Kubernetes Services), AWS EC2 (Elastic Compute Cloud), AWS CLI (Command Line Interface), ELB (Elastic Load Balancing), AMI's (Amazon Machine Image), ECR (Elastic Container Registry), Elastic File System (EFS), YAML files.
- Hands on experience with Captiva capture version 6.x, 7.x, 16.x
- Experience in installation configuration and upgrade of 6.x, 7.x, 16.x,20.x.
- Participated through all phases of the software development life cycle (SDLC) and experience in installing and configuring Documentum Content Server, Documentum clients and supporting components.
- Experience in installing, upgrading and maintaining high volume transaction processing Documentum environments on Windows, UNIX and Linux environments.
- Administration, configuration and development with Captiva InputAccel and OCR.
- Experience in Captiva 7.x, 16.x development using Captiva Designer, Advanced Recognition in .Net Code Module.
- Responsible for delivering technical diagnosis, solution prescription and implementation using Regulatory publishing system.
- Have used various SQL commands and functions to create, modify, update and delete database objects such as tables, views and indexes. Used SQL to register tables and create indexes to optimize Documentum performance. Extensive experience using DQL (Documentum Query Language) to query objects in Documentum repositories. Was part of Datacenter migration.

- Experience with supporting Documentum servers and clients in distributed architecture. Working knowledge of configuring ACS and BOCS.
- Experience in design and implementation of Documentum Business Process Management (BPM), Workflows and Lifecycles.
- Expertise in using DQL and API server methods of creation and management of server sessions and content objects. Customize components, layouts and Application Start-ups.
- Experience with Retention Policies and knowledge of disposition of records in compliance with regulations and best practices.
- Responsible for delivering technical diagnosis and solution prescription. Work close with application/development team if unable to resolve support issues.
- Expertise as level 3 support of Documentum applications, servers and other components. Interacted with users in resolving technical issues pertaining to applications.
- Experience is User Administration, Security, File Management and Product Testing experience.
- Contributed in preparing/customization documents and user manuals. Involved in validation of documents and document the process.
- Good team player with excellent communicative, analytical and interpersonal/Initiative skills. Ability to work well individually or in a collaborative environment.

TECHNICAL SKILLS

Project Management	: SCRUM, AGILE, Waterfall, SPRINT
Reporting Tools	: Tableau, JIRA, QlickView
UML	: Rational Rose / Microsoft Visio / Enterprise Architect 4.0/Provision
Methodology	: Waterfall, RUP, SDLC, UML, Agile, JAD
EMC Documentum	: Content Server, D2, xCP, WebTop, DCM, Documentum Administrator, DAM,
Suite	Composer, Application Builder, Business Process Manager (BPM), Workflow Manager, Process Builder, Forms Builder, FAST, xPlore, Business Objects Framework (BOF), DFC, DFS, WDK, DQL, Captiva InputAccel, HELM Package, Kubernetes, IAM, Amazon EKS (Elastic Kubernetes Services), AWS EC2 (Elastic Compute Cloud), AWS CLI (Command Line Interface), ELB (Elastic Load Balancing), AMI's (Amazon Machine Image), ECR (Elastic Container Registry), Elastic File System (EFS), YAML files.

Languages/Development Tools : C, C++, Java, Docbasic, DFC, Documentum DQL/API, SQL, UNIX scripting.

Application Servers : Apache Tomcat, JBoss, Weblogic, and IBM Websphere.

Databases : Oracle 10g/11g, SQL server, MS-Access, DB2, MySQL.

Tools/IDE : Samson, dqMan/djMan, Repoint, VSS, TOAD, Query Analyzer, Eclipse.

PROFESSIONAL EXPERIENCE

Medtronic, Minnesota

July 2021 – till

Documentum Administrator

- Administer Documentum, Configure Documentum Content Servers, Documentum Administrator, Java Method Server, Thumbnail, xPlore Index Agent, Dsearch, Records...etc.
- Upgrade Documentum Content Servers from 7.2 to 16.x, 20.x
- Upgrade Tomcat from 7.x to 8.x
- Upgrade JMS from Jboss to Wildfly
- Upgrade application servers and Documentum components.
- Provide infrastructure support.
- Work closely with clients to understand business requirement and convert them in functional requirements and later convert them into technical requirements and implement.
- Gather business and system requirements for Documentum Application across globe
- Worked with Solution Architect team for establishing batch framework and scheduling
- Utilize Agile/ SCRUM and PMI methodologies to monitor, steer and develop project objectives
- Planned and defined system requirements with Use Case, Use Case Scenario and narrative using the UML (Unified Modeling Language) methodologies
- Verified the Business Scenarios on new builds to allow extended testing by the QA team and Users.
- Performed and reviewed requirement analysis and gap analysis with business SMEs. Document, distribute and present the issues and remediation to management.
- Created functional requirements, use cases, and user sign-off documentations for the Documentum Administrators and Documentum users.

- Experience in constantly monitoring and reporting on progress of the project to all stakeholders. Present reports defining project progress, problems and solutions, implement and manage project changes and interventions to achieve project outputs

Southwest Business Corporation

Jan 2020 - May 2021

Senior Documentum Administrator/Architect

- Responsible for Documentum Administration, Captiva 6.7, 7.3, 16.4 Webtop, Sharepoint Connector, InputAccel Administration, Brava maintenance and performance tuning
- Responsible for level 3/4 support of Content Servers 6.7, 7.3 & 16.4, Applications Captiva, Webtop, Brava, Documentum technologies Integration with Amazon Web Services (AWS), HELM Package, Kubernetes, IAM, Amazon EKS (Elastic Kubernetes Services), AWS EC2 (Elastic Compute Cloud), AWS CLI (Command Line Interface), ELB (Elastic Load Balancing), AMI's (Amazon Machine Image), ECR (Elastic Container Registry), Elastic File System (EFS), YAML files.
- Upgrade and Individual support and troubleshooting at Server and application level.
- Created Solution Design Document, Architect diagrams and Ports and Flows diagrams.
- Maintain Content Server, Webtop, Captiva, Brava, xPlore, doc broker, docbase after migration
- Involved in the creation and maintenance of docbroker, docbase and java method server
- Hands on experience with Captiva capture version 6.x, 7.x, 16.x
- Experience in installation configuration and upgrade of 6.x, 7.x, 16.x.
- Administration, configuration and development with Captiva InputAccel and OCR.
- Experience in Captiva 7.x, 16.x development using Captiva Designer, Advanced Recognition in .Net Code Module.
- Contributed in preparing customization documents and user manuals
- Coordinate Documentum design reviews and serve as a liaison between all stakeholders to strictly Implement / adhere to industry best standards and practices.
- Handled SDLC of the project in building applications, for example Plan Driven and Change Driven Methodology including Sprint releases.

City of Sacramento, California

Feb 2019 – Dec 2019

Documentum Consultant

- Administer Documentum, Configure Documentum Content Servers, Documentum Administrator, Java Method Server, Thumbnail, xPlore Index Agent, Dsearch, Records.
- Upgrade Documentum Content Servers from 7.2 to 16.4,
- Upgrade Tomcat from 7.x to 8.x
- Upgrade JMS from Jboss to Wildfly
- Upgrade application servers and Documentum components.
- Upgrade CARA from 3.11.4.2 to 3.11.4.5.
- Provide infrastructure support.
- Work closely with clients to understand business requirements and convert them in functional requirements and later convert them into technical requirements and implement.
- Gather business and system requirements for Documentum Application across globe
- Worked with Solution Architect team for establishing batch framework and scheduling
- Utilize Agile/ SCRUM and PMI methodologies to monitor, steer and develop project objectives
- Planned and defined system requirements with Use Case, Use Case Scenario and narrative using the UML (Unified Modeling Language) methodologies
- Verified the Business Scenarios on new builds to allow extended testing by the QA team and Users.
- Performed and reviewed requirement analysis and gap analysis with business SMEs. Document, distribute and present the issues and remediation to management.
- Created functional requirements, use cases, and user sign-off documentations for the Documentum Administrators and Documentum users
- Experience in constantly monitoring and reporting on progress of the project to all stakeholders. Present reports defining project progress, problems and solutions, implement and manage project changes and interventions to achieve project outputs

Los Angeles County, California

Feb 2017 – Dec 2018

Documentum/ Captiva Consultant

- Responsible for Documentum Administration, Captiva 6.5 to 7.5, Tomcat, D2, xCP, Brava, Sharepoint Connector, InputAccel Administration, maintenance and performance tuning
- Responsible for level 3 support of Content Servers 7.1, 7.2 & 16.4, Applications xCP 2.x, D2 4.x, Documentum technologies
- Individual support and troubleshooting at Server and application level.
- Created Solution Design Document, Architect diagrams and Ports and Flows diagrams.

- Maintain Content Server, DA, D2, xPlore, doc broker, docbase after migration
- Involved in the creation and maintenance of docbroker, docbase and java method server
- Hands on experience with Captiva capture version 6.x, 7.x, 16.x
- Experience in installation configuration and upgrade of 6.x, 7.x, 16.x.
- Administration, configuration and development with Captiva InputAccel and OCR.
- Experience in Captiva 7.x, 16.x development using Captiva Designer, Advanced Recognition in .Net Code Module.
- Contributed in preparing customization documents and user manuals
- Coordinate Documentum design reviews and serve as a liaison between all stakeholders to strictly Implement / adhere to industry best standards and practices.
- Handled SDLC of the project in building applications for example Plan Driven and Change Driven Methodology including Sprint releases.
- Developed BRD's (Business Requirement Documents) for enhancement requests from internal stakeholders across Internal Firm Services.
- Lead Business, development team, support team and QA team for Data Migration through daily reviews of bugs and test execution progress
- Gather business and system requirements for Documentum Application across the globe
- Worked with Solution Architect team for establishing batch framework and scheduling
- Utilize Agile/ SCRUM and PMI methodologies to monitor, steer and develop project objectives
- Planned and defined system requirements with Use Case, Use Case Scenario and narrative using the UML (Unified Modeling Language) methodologies.
- Verified the Business Scenarios on new builds to allow extended testing by the QA team and Users.
- Performed and reviewed requirement analysis and gap analysis with business SMEs. Document, distribute and present the issues and remediation to management.
- Created functional requirements, use cases, and user sign-off documentations for the Documentum Administrators and Documentum users
- Experience in constantly monitoring and reporting on progress of the project to all stakeholders. Present reports defining project progress, problems and solutions, implement and manage project changes and interventions to achieve project outputs
- Expertise in creating Business Requirements Document (BRD), USE Case Realization Document, Functional Requirements Specifications, Systems Design Specification (SDS), Systems Requirements Specification (SRS), Business Continuity Plan (BCP), Requirements Traceability Matrix (RTM), Process mapping and Org Publications
- Worked closely with Solution Architect team for establishing batch framework and scheduling.
- Hands on with Visio.

- Experience with supporting Documentum servers and clients in distributed architecture.

Gilead Sciences, California

Jan 2016 –

Nov 2016

Documentum Administrator

- Responsible for CARA Administration, Documentum Administration, Webtop, xPlore, Web Logic Administration, maintenance and performance tuning
- Individual support and troubleshooting at Server and application level.
- Responsible for delivering technical diagnosis, solution prescription and implementation using Regulatory publishing system.
- Work with application development resource if unable to resolve support issues.
- Works on a team and has individual responsibilities for Application Technical support of applications dealing with escalated and complex application problems.
- Created Solution Design Document, Architect diagrams and Ports and Flows diagrams.
- Contributed in creating user and administrator guides for end users.

MERCK, Branchburg, NJ

Nov

2015 – Jan 2016

Documentum Lead

Responsibilities:

- Configuration/Development/Integration of Content servers from 7.2, DA Administration, FirstDoc Administration, xPlore and Production support of FirstDoc and Documentum across the globe (including US, Prague, UK, CostaRica, Argentina)
- Responsible for level 3 support of applications XcP 2.x, D2 4.x, FirstDoc, Documentum technologies across the globe.
- Responsible for FirstDoc Administration, Documentum Administration, Captiva, webtop, Input Accel, Web Logic Administration, maintenance and performance tuning
- Individual support and troubleshooting at Server and application level.
- Responsible for delivering technical diagnosis, solution prescription and implementation
- Work with application development resource if unable to resolve support issues.
- Works on a team and has individual responsibilities for Application Technical support of applications dealing with escalated and complex application problems.
- Created Solution Design Document, Architect diagrams and Ports and Flows diagrams.
- Contributed in creating user and administrator guides for end users.

- Migration and support of Documentum from 6.7 to 7.2 platform, creation and maintenance of Docbases, users, groups and, installation and configuration.
- Maintain Content Server, doc broker, docbase after migration.
- Experience with Retention Policies and knowledge of disposition of records in compliance with regulations and best practices
- Hands on with DQL and API commands.

J.R.Simplot, Boise, Idaho

Feb 2015 - October

2015

Documentum/ Captiva Consultant

- Responsible for Documentum Administration, Captiva 6.5 to 7.5, Tomcat, D2, xCP, Brava, Sharepoint Connector, InputAccel Administration, maintenance and performance tuning
- Responsible for level 3 support of Content Servers 7.1, 7.2, Applications xCP 2.x, D2 4.x, Documentum technologies
- Individual support and troubleshooting at Server and application level.
- Administration, configuration and development with Captiva InputAccel and OCR.
- Experience in Captiva 7.x development using Captiva Designer, Advanced Recognition in .Net Code Module.
- Created Solution Design Document, Architect diagrams and Ports and Flows diagrams.
- Maintain Content Server, DA, D2, xCP, Brava, xPlore, doc broker, docbase after migration
- Involved in the creation and maintenance of docbroker, docbase and java method server
- Contributed in preparing customization documents and user manuals
- Coordinate Documentum design reviews and serve as a liaison between all stakeholders to strictly Implement / adhere to industry best standards and practices.
- Handled SDLC of the project in building applications for example Plan Driven and Change Driven Methodology including Sprint releases.
- Developed BRD's for enhancement requests from internal stakeholders across Internal Firm Services.
- Lead Business, development team, support team and QA team for Data Migration through daily reviews of bugs and test execution progress
- Hands on experience with Captiva capture version 6.x, 7.x
- Experience in installation configuration and upgrade of 6.x, 7.x
- Gather business and system requirements for Documentum Application across the globe
- Worked with Solution Architect team for establishing batch framework and scheduling
- Utilize Agile/ SCRUM and PMI methodologies to monitor, steer and develop project objectives.

WAL-MART, Bentonville, Arkansas

Nov 2013- Dec 2014

Documentum/ Captiva Consultant

Servers and Application Support for US, UK, Canada, India, China, Brazil across twelve countries.

Responsibilities:

- Configuration/Development/Integration of Content servers from 6.5, 6.7 to 7.2, DA Administration, Fast search, xPlore and Production support of Documentum across the globe (US, UK, China, Mexico, Brazil, CostaRica, Argentina.)
- Responsible for level 3 support of applications in Documentum technologies across the globe.
- Responsible for Documentum Administration, Captiva 6.5 to 7.5, webtop, D2, Input Accel, Web Logic Administration, Websphere Administration, maintenance and performance tuning
- Individual support and troubleshooting at Server and application level.
- Hands on experience with Captiva capture version 6.x, 7.x
- Experience in installation configuration and upgrade of 6.x, 7.x
- Responsible for delivering technical diagnosis, solution prescription and implementation
- Work with application development resource if unable to resolve support issues.
- Works on a team and has individual responsibilities for Application Technical support of applications dealing with escalated and complex application problems.
- Created Solution Design Document, Architect diagrams and Ports and Flows diagrams.
- Contributed in creating user and administrator guides for end users.
- Migration and support of Documentum from 6.5 SP2 to 6.7 SP1 and 6.7 to 7.2 platform, creation and maintenance of Docbases, users, groups and, installation and configuration.
- Maintain Content Server, Web Publisher, doc broker, docbase after migration.
- Experience with Retention Policies and knowledge of disposition of records in compliance with regulations and best practices.
- Administration, configuration and development with Captiva InputAccel and OCR.
- Experience in Captiva 7.x development using Captiva Designer, Advanced Recognition in .Net Code Module.
- Have used various SQL commands and functions to create, modify, update and delete database objects such as tables, views and indexes. Used SQL to register tables and create indexes to optimize Documentum performance. Developed SQL Joins to create one to one and one to multiple relationships. Developed stored procedures. Extensive experience using DQL (Documentum Query Language) to query objects in Documentum repositories. Was part of Datacenter migration.

- Involved in the creation and maintenance of docbroker, docbase and java method server
- Contributed in preparing customization documents and user manuals
- Involved in validation of documents and Document the process.
- 24/7 on-call support on rotation basis.
- Manage high volume transaction processing and provide an easy to use interface to quickly review documents
- Contribute in preparing customization documents and user manuals.
- Involved in validation of documents.
- Proficient with Captiva InputAccel Modules that includes Administrator, E-mail Importer, Automatic Annotation, Image Enhancement, Image export, Index export, ODBC Exports.

Johnson & Johnson, Raritan, NJ

Jan 2013 –

Oct 2013

Sr. Documentum Consultant

Responsibilities:

- Managed Documentum 6.5 SP3, 6.7 SP2 systems and clients in a GxP Regulated Environment include Webtop and D2
- Responsible for administering, installing and upgrading Documentum environment – install/upgrade Content Server, deploy latest patches, create and clone docbases, deploy web applications and other Documentum components, monitor system health, performance tuning and trouble shoot issues.
- Upgraded Documentum environments from 6.5 SP3 to 6.7 SP1 and 6.7 SP1 to D7.0 platform.
- Extensive experience using **DQL (Documentum Query Language)** to query objects in **Documentum repositories**.
- Installed and configured xPlore 1.2 Index Server and Advanced Documentum Transformation Services (ADTS 6.7 sp2). Deployed and configured multiple patches for xPlore and ADTS.
- Developed automated tools using DQL, API and Batch scripting to run Documentum jobs from users PC.
- Responsible for level 3 support of Documentum applications. 24/7 on-call support on rotation basis.
- Individual support and troubleshooting at application level. Supported users in the U.S. and Europe. Resolved day-to-day user issues, debug Documentum out of the box issues/bugs and troubleshoot issues related to customizations.
- Experience with **Retention Policies** and knowledge of disposition of records in compliance with regulations and best practices

- Created users, groups, ACLs, custom objects and custom object types using Documentum Composer, DQL, API and Documentum Administrator.
- Extensively used DQL and API scripts to perform some informal testing, debugging and administration tasks.
- Develop System Design Document, Architect diagrams and Ports and Flows diagrams.
- Extensive use of HP-UNIX, Redhat Linux, Windows 2003 and Windows 2008 systems.
- Contributed in creating user and administrator guides for end users.
- Involved in validation of documents and Document the process.

Price Waterhouse Coopers, Tampa, Florida
2013

June 2010 – Jan

Documentum/ Captiva Consultant

Servers and Application Support: Tax DMS, Records Management System (RMS), Kcurve (KC), Knowledge Management (KM), Enterprise Directory (ED), Internal Firm Services (IFS), Comperio.

Responsibilities:

- Administration and Production support of Documentum
- Responsible for level 3 support of applications in Documentum technologies.
- Responsible for Web Logic Administration, Websphere Administration, maintenance and performance tuning.
- Hands on experience with Captiva capture version 6.x, 7.x
- Experience in installation configuration and upgrade of 6.x, 7.x
- Individual support and troubleshooting at application level.
- Responsible for delivering technical diagnosis and solution prescription.
- Work with application development resource if unable to resolve support issues.
- Works on a team and has individual responsibilities for Application Technical support of applications dealing with escalated and complex application problems.
- Created Solution Design Document, Architect diagrams and Ports and Flows diagrams.
- Contributed in creating user and administrator guides for end users.
- Migration of Documentum from 6.5 SP2 to 6.7 SP1 and 6.7 to 7.x platform, creation and maintenance of Docbases, users, groups and, installation and configuration.
- Administration, configuration and development with Captiva InputAccel and OCR.
- Experience in Captiva 7.x development using Captiva Designer, Advanced Recognition in .Net Code Module.

- Maintain Content Server, Web Publisher, doc broker, docbase after migration.
- Have used various SQL commands and functions to **create, modify, update and delete** database objects such as tables, views and indexes. Used SQL to register tables and create indexes to optimize Documentum performance. Developed SQL Joins to create one to one and one to multiple relationships. Developed stored procedures. Extensive experience using **DQL (Documentum Query Language)** to query objects in **Documentum repositories**. Was part of Datacenter migration.
- Involved in the creation and maintenance of docbase
- Experience with **Retention Policies** and knowledge of disposition of records in compliance with regulations and best practices
- Contributed in preparing customization documents and user manuals
- Involved in validation of documents and Document the process.
- 24/7 on-call support on rotation basis.
- Manage high volume transaction processing and provide an easy to use interface to quickly review documents
- Contribute in preparing customization documents and user manuals.
- Involved in validation of documents.
- Proficient with Captiva InputAccel Modules that includes Administrator, E-mail Importer, Automatic Annotation, Image Enhancement, Image export, Index export, ODBC Export and MDW.

Entergy Corporation, Jackson, MS

Jan 2009 - April 2010

Documentum/ Captiva Consultant

Responsibilities:

- Responsible for Web Logic Administration, maintenance and performance tuning.
- Designed and developed the messaging framework for communication between workflow manager and other Enterprise applications.
- Manage and publish author's content better using FTP service.
- Manage high volume transaction processing and provide an easy to use interface to quickly review documents using Task Face all in one user interface.
- Connecting people, systems, involving content and Data, Analyzing, monitor typical stages in a business process life cycle
- Involved in migration from Documentum Suite 5.3 SP2 to 5.3 SP6.5. Migration included e-Content Server, WDK, and Web Publisher.

- Involved in getting required specifications for Metabolism assay into design specification for development team.
- Hands on experience with Captiva capture.
- Administration, configuration and development with Captiva InputAccel and OCR.
- Installing new versions of Documentum products on client machines and setting up development environment that links to the other modules of the project environment.
- Maintained Content Server, Web Publisher, doc broker, docbase and docApps after migration.
- Created users, groups, Roles and permission sets using Documentum Administrator.
- Created process workflows to automatically promote test-sheet files to next user in workflow cycle and to the next state in their lifecycles.
- Contributed in preparing customization documents and user manuals.
- Involved in validation of documents.

Federal Mogul, South Field, MI

March 2007 -

Dec 2008

Documentum Consultant

Responsibilities:

- Working with Application architect and team lead on requirement analysis.
- Implementation of Web based content management system using Documentum's Web Cache and Web Publisher.
- Created custom login page for various Web clients.
- Customized WebTop components, layouts including Search, Inbox, Properties and Menus to satisfy business needs.
- Created rules editor files specific to queries and Xselector for policy updates. Validated and associated templates with supporting files.
- Created Change Sets for a set of files as part of SOP.
- Developed and customizing JSP views for various user profiles.
- Created Web Publishing configuration using Documentum Administrator for publishing content to website using Web Cache.

GE Capital International Services, India

Nov 2004 -

Dec 2007

Documentum/ Captiva Consultant

Responsibilities

- Worked as part of design and development team.
- Involved in installation, configuration, administration and development of Documentum 4i, WDK 4.2, Desktop Client 4.3, RightSite Server 4.2 and Developer Studio.
- Managed and supported users and groups in OS level security.
- Used DQL and API to troubleshoot on daily basis.
- Created object types and custom attributes using Developer Studio.
- Used queries to populate attribute values on document property.
- Registered the tables in DCTM Docbase with DQL.
- Hands on experience with Captiva capture.
- Administration, configuration and development with Captiva InputAccel and OCR.
- Experience in Captiva development using Captiva Designer, Advanced Recognition in .Net Code Module.
- Executed performance test cases and protocols.
- Involved in design, and analysis of the existing system
- Error message retrieving and reporting.
- Designed and implemented the project using the Model View Control STRUTS architecture.
- Involved in analysis and design for various modules that communicate with the ERP system for the data transfer.
- Analysis & design of GUI framework classes using Java, JFC-Swing, XML, XSL, XSLT & Design patterns.
- Problem Analysis and solving critical production issues.
- Developed the front-end pages using Javascript and JSP with the back-end as Java beans to access data.
- Installed and configured the Oracle 8i database.
- Written Packages, Stored procedures, Views and Functions at the database end.
- Developed the PL/SQL scripts for rebuilding the application database.
- Involved in all tasks of application development, from need analysis through maintenance

Human Resources Management:

- Was a Business HR person to implement HR initiatives/best practices and coordinate/implement on program design and building the rigor on the HR Best Practices
- Being a successful one and only support for 7 tracks in Software CoE, and active team player contributing maximum support

- Handled employee related issues on Access, Payroll, Authorization, Database, Deployments, Inter/Intra transfers, exit, logistics, transportation for close to 1200 employees
- Coordinated on End to End support functions which included plans to tap different channels
- Generate daily, weekly and monthly reports.
- HR planning on resourcing and Early Warning System on retention and Leadership development.
- Coordinated ISO 9000 external audit and help the Organization clear the certification.
- Responsible for reference checks, creating and maintaining employee records and files.
- Provided timely report to the Business Leader and Service Delivery Leaders on HR initiatives and HR performance
- Recognition and Appreciation as a helping hand in all HR activities for all tracks SAP, SCM, BW, Technology, Testing etc
- Responsible for managing the Accounts Payable business for MSA
- Lead and administered key areas like Domestic Audit, Temp Audit etc.
- Monitored strategic initiatives like Timely process of invoices increase the level of productivity with motivation, benefits, Leadership development programs and Training.
- Conceptualize the audit process improvements and take lead on bridging process gaps that are highlighted through self, internal and external audits.
- Ensure Consistent communication to foster a positive engaged environment.
- Timely integrating the invoices received from various Van lines/Vendors and maintains TAT. Prioritize mail requests and ensure timely processing.
- Perform quality check on daily production. Handle exceptional clients as per their coding requirements. Quality check on coding errors

- Being a successful one and only support for 7 tracks in Software CoE, and active team player contributing maximum support
- Handled employee related issues on Access, Payroll, Authorization, Database, Deployments, Inter/Intra transfers, logistics, transportation for close to 1200 employees
- Was a Business HR person coordinating on implementation HR initiatives, Program design and building the rigor on the HR Best Practices
- Coordinated on End to End support functions which included plans to tap different channels
- Generate daily, weekly and monthly reports.
- HR planning on resourcing and Early Warning System on retention and Leadership development.
- Coordinated an ISO 9000 external audit and help the Organization clear the certification.
- Responsible for reference checks, creating and maintaining employee records and files.
- Provided timely report to the Business Leader and Service Delivery Leaders on HR initiatives and HR performance
- Recognition and Appreciation as a helping hand in all HR activities for all tracks SAP, SCM, BW, Technology, Testing etc
- Responsible for managing the Accounts Payable business for MSA
- Lead and administered key areas like Domestic Audit, Temp Audit etc.

- Monitored strategic initiatives like Timely process of invoices increase the level of productivity with motivation, benefits, Leadership development programs and Training.
- Conceptualize the audit process improvements and take lead on bridging process gaps that are highlighted through self, internal and external audits.
- Ensure Consistent communication to foster a positive engaged environment.
- Timely integrating the invoices received from various Van lines and maintains TAT. Prioritize mail requests and ensure timely processing.
- Perform quality check on daily production. Handle exceptional clients as per their coding requirements. Quality check on coding errors

Additional Roles in GENPACT (GE Capital)

- Played vital role as EHS (Environment, Health and Safety) warden. Underwent certified training in life saving techniques
Played vital role in improving productivity in Accounts payable process by training auditors with Typing Tutor