

# PARTHA SAI SRIHARSHA NAGASURU

## DETAILS

ADDRESS

Tirupati  
India

PHONE

9494112557

EMAIL

sriharsha.nagasuru@gmail.com

## SKILLS

Effective Time  
Management

● ● ● ● ●

Ability to Work in a Team

● ● ● ● ●

Advanced Communication  
Skills

● ● ● ● ●

Customer Service Skills

● ● ● ● ●

Creative Problem Solving

● ● ● ● ●

## LANGUAGES

Telugu

● ● ● ● ●

English

● ● ● ○ ○

## PROFILE

Skilled and dedicated with experience in coordinating, planning, and supporting daily operational and administrative functions. Highly focused and results-oriented in supporting complex, deadline-driven operations; able to identify goals and priorities and resolve issues in initial stages. Highly competent who can be trusted with even the most confidential projects. Excel in turning disorganized environments into smooth-running operations and overhauling administrative processes to improve accuracy and efficiency.

## EDUCATION

Bachelor Of Computer Applications, Gate Degree  
College

Tirupati

Oct 2021 — May 2024