
MANE TARUN SAI RAM

IT RECRUITER
EU & UK IT STAFFING

CONTACT

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7794882590

24- June- 1999

Telangana, Hyderabad-Madhapur

PROFILE

To work in an organization that provides me with ample opportunities to enhance my skills and knowledge and contribute to the organization's growth.

ACTIVITIES AND INTERESTS

- Theater
- Pets
- Hiking
- Travel

KEY SKILLS AND CHARACTERISTICS

- Strong interpersonal & communication skills
- MS Office Suite
- MS Excel
- Recruitment Life Cycle

EXPERIENCE

IT RESOURCING CONSULTANT

Winborough · Full-time · On-site

Apr 2023 - Present · 9 mos

Hyderabad, Telangana, India

Involving in recruiting cycle such as sourcing (with intricate Boolean search mechanism), screening, contacting, confirming, interviewing, and submitting qualified Professionals as per requirements.

- Expertise in full recruitment life cycle in IT staffing- Contract, Contract-hire, and Permanent Placements in UK/EU Staffing.
- Experienced in Screening and validating the resumes searched from job boards and database.
- Sourcing from Job Portals (LinkedIn, Jobsite).
- Responsible for full-cycle recruiting: interview, offer, negotiation and closed candidates for assigned requisitions.
- Responsible for End-End recruitment activities. Ability to build strong working relationships with senior level technology professionals.

IT Recruiter

Tom Gandhi Consulting Ltd · Full-time

Oct 2022 – Apr 2023 · 6 mos

Ealing, England, United Kingdom.

Sourcing qualified candidates from social media, internal databases, and different job portals.

- Screening profiles and analysing candidate's resumes and documents.
- Responsible for handling requirements from UK/EU based clients.
- Doing X-ray search and finding profiles from LinkedIn.
- Strong head-hunting skills to source UK/EU based candidates.

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- Candidate Sourcing
 - Candidate Screening
 - Contract Clouser
 - Screening Interview
 - Ability to work collaboratively as part of a team

ACHIEVEMENTS

Completed a “Research Data Analysis” using Excel, Training program in “National Small Scale Industries Corporation Limited.”

Secured A1 Position in “Tally Accounting Concepts with GST” Training Program at Vishwa Vishwani School of Business.

EDUCATION

Godavari Institute of Engineering and Technology -MBA

Specialization – Finance, Human Resource Management

September 2020 – July 2022

Percentage - 72%

Vishwa Vishwani School of Business, Hyderabad — BBA

Specialization - Marketing

August 2017 - September 2020

Percentage - 68%

Sri Chaitanya Junior College, Kovvur — *Intermediate*

Mathematics, Physics, and Chemistry

June 2015 - March 2017

Percentage - 89%

Sri Chaitanya Techno School, Kovvur — SSC

June 2014 - April 2015

Percentage - 82%